

30 WAYS TO BUILD A GOOD RELATIONSHIP WITH YOUR BOSS

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1 Synchronize Expectations and Priorities



2 Meet Deadlines and Commitments



3 Be Responsive and Keep Your Boss Updated

4 Have Regular Check-In Meetings



5 Pay Attention To Details

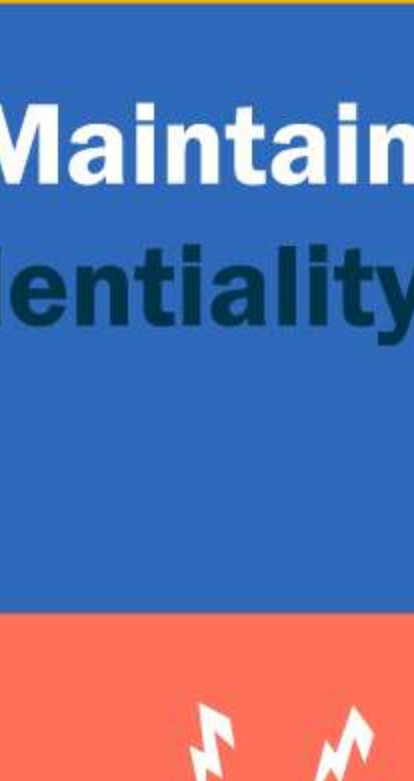


6 Work Well With Team Members

7 Meet Performance Targets



8 Have a Good Attitude Towards Work

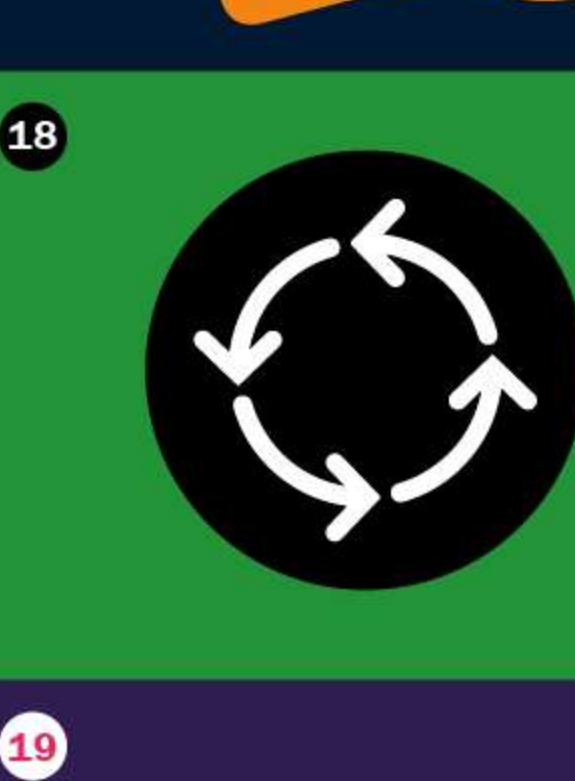


9 Take Initiative



10 Take Time To Know Each Other

11 Consult When in Doubt



12 Maintain Confidentiality

13 Be Focused

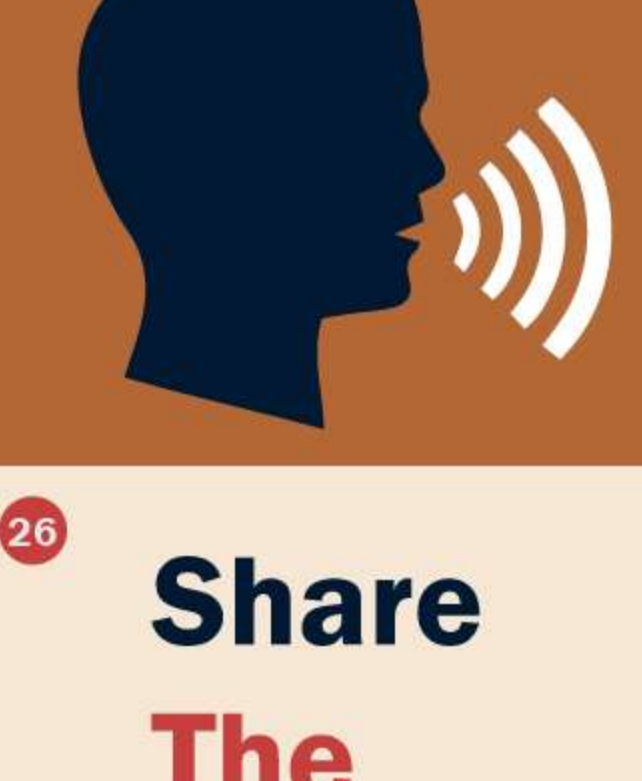


14 Offer Solutions To Problems

15 Offer To Train Others



16 Treat Your Boss With Respect



17 Be Accountable



18 Be Consistent

19 Resolve Misunderstandings Quickly in Private



20 Work on Your Professional Development



21 Make a Good Impression

22 Seek and Take Constructive Feedback Well

23 Understand Your Working Styles and Differences

24 Don't Make Your Boss Look Bad/ Loose Face

25 Avoid Gossiping

26 Share The Credit

27 Understand The Big Picture and The Weeds

28 Avoid Office Cliques/Don't Hang Around Bad Company

29 Manage Change Well

30 Practice Common Courtesy

